

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury School, Corn Gastons, Malmesbury SN16 0DF
Date: Wednesday 9 September 2015
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer), on 01225 718038 or email: adam.brown@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson (Chairman)
Cllr Simon Killane (Vice Chairman)

Cllr Chuck Berry
Cllr Toby Sturgis

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If you have any queries please contact Democratic Services using the contact details above.

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 8 July 2015.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 11 - 12</i>)</p> <p>The Chairman will provide information about:</p> <p>a. Malmesbury Extra Care Scheme</p>	7.10 pm
<p>6 Local Youth Network Update</p> <p>To receive an update on the Local Youth Network (LYN).</p>	7.15pm
<p>7 Wiltshire Council's Plan to Tackle Child Sexual Exploitation</p> <p>Blair Keltie, Service Manager for Child Sexual Exploitation (CSE) and Missing Children, will deliver a presentation on the reality of CSE and a discussion on how it should be tackled in Wiltshire.</p>	7.25pm
<p>8 Feedback From Older People's Consultation</p> <p>Andrew Osborn, Head of Adult Care Commissioning (Personalisation and Carers), will be in attendance to provide feedback on Malmesbury's Older People's Consultation which took place on 25 June 2015.</p>	7.45pm
<p>9 Police and Crime Commission Annual Report and the New Police and Crime Plan 2015-2017</p> <p>Sean Cooper, Executive Officer at the Police and Crime Commissioner (PCC), will be in attendance to deliver a presentation on the Annual Report regarding the outcomes of the previous Police and Crime Plan and to present the new Plan for 2015 – 2017.</p>	8.00pm

10 **Partner Updates** (Pages 13 - 14)

8.10pm

To receive updates from the following partners:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue Service
- c. Healthwatch Wiltshire
- d. Malmesbury and the Villages Community Area Partnership
- e. Good Neighbours
- f. Malmesbury Campus
- g. Highways Community Co-ordinator
- h. JSA update
- i. Town and Parish Councils

11 **Area Board Funding** (Pages 15 - 30)

8.30pm

Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received:

1. **Dauntsey Vale Link Scheme** has requested £250 for a new computer (ref: 1441).
2. **Dauntsey Croquet Club** has requested £500 for new equipment (ref: 1447).

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Evaluation and Close**

8.45pm

The next meeting will be on:

Wednesday, 4 November 2015, 7.00 pm at Malmesbury School,
Corn Gastons, Malmesbury SN16 0DF

Future Meeting Dates

Wednesday, 4 November 2015

7.00 pm

Malmesbury School, Corn Gastons, Malmesbury SN16 0DF

Wednesday, 13th January 2016

7.00pm

Malmesbury School, Corn Gastons, Malmesbury SN16 0DF

Wednesday, 2nd March 2016

7.00pm

Malmesbury School, Corn Gastons, Malmesbury SN16 0DF

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury School, Corn Gastons, Malmesbury SN16 0DF
Date: 8 July 2015
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer) Tel: 01225 718038, Tel: 01225 718038 or (e-mail) adam.brown@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson, Cllr Simon Killane, Cllr Chuck Berry and Cllr Toby Sturgis

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
Ollie Phipps, Community Youth Officer
Adam Brown, Democratic Services Officer

Town and Parish Councillors

Malmesbury Town Council – John Gundry, Wayne Jones, Kim Power, Andrew Woodcock
Brinkworth Parish Council – Elizabeth Threlfall, John Beresford
Dauntsey Parish Council – Ellen Blacker
Little Somerford Parish Council – Tony Pooley
Minety Parish Council – Charles Cook
Sherston Parish Council – John Matthews

Partners

Police – Ben Huggins
Fire – Mike Franklin
Good Neighbours – Ellen Blacker
Wiltshire CCG – John Pettit, James Slater

Total in attendance: 29

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Adam Brown, Democratic Services Officer, sought nominations and it was;</p> <p>Resolved</p> <p>To elect Cllr John Thomson as Chairman of Malmesbury Area Board for the 2015/16 municipal year</p>
2	<p><u>Election of Vice-Chairman</u></p> <p>The Chairman sought nominations and it was;</p> <p>Resolved</p> <p>To elect Cllr Simon Killane as Vice-Chairman of Malmesbury Area Board for the 2015/16 municipal year</p>
3	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed all those present at the meeting.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Roger Budgen – Malmesbury Town Council Catherine Doody – Malmesbury Town Council Sid Jevons – Great Somerford Parish Council Dave Wingrove – Ashton Keynes Parish Council John Parmiter – Lea & Cleverton Parish Council Ashley Stopforth – Luckington Parish Council</p>
5	<p><u>Minutes</u></p> <p>The Minutes of the previous meeting held on 6 May 2015 were presented.</p> <p>Approved</p> <p>To approve the Minutes of the previous meeting as a true and accurate record</p>
6	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

7

Chairman's Announcements

The Chairman and Area Board Members made the following announcements:

a) Changes to Street Lighting

Cllr Sturgis announced that in response to the need for Wiltshire Council to save money and reduce its carbon footprint it would switch off street lights, where safe to do so, between midnight and 5.30am.

This would be implemented in the Malmesbury area on 2 September 2015.

It was explained that where this had already been implemented it had been successful.

b) LEADER Funding

Cllr Thomson announced that agricultural businesses and organisations across Wiltshire had the chance to apply for European grants designed to boost rural employment.

Those interested in applying were directed to the grant contact information in the agenda pack.

c) School Organisation Plan

Cllr Killane announced that a new School Place Planning Strategy and an associated Implementation Plan was being developed.

A number of workshops were being planned for anyone interested in finding out further information or providing feedback. Details were provided in the agenda pack.

d) Magna Carta Celebrations

Members of the Malmesbury community area travelled to Salisbury on Monday 15 June to represent the community during celebrations to mark the 800th anniversary of the signing of the Magna Carta.

The Area Board expressed their thanks to:

- Jennie Jones and students at Malmesbury school for decorating the Baron's head
- David Shelley for decorating the banner - including the local 21st century clause to stand up against bullying.
- Sue Poole, Catherine Doody, and the others who made tabards and decorated the cloak
- Ray Sanderson for providing transport to and from Salisbury

	<ul style="list-style-type: none"> • The Mayor, Mayoress, members of the Local Youth Network, and others who joined the parade, carried the banner and carried the giant baron. <p>e) Launch of Safe Places across Malmesbury Community Area</p> <p>Cllr Berry announced that as of 27 June Safe Places had been launched across the Malmesbury community area.</p> <p>Safe Places were explained as being a community based county-wide initiative to provide a network of identifiable Safe Places here someone suddenly in need of help when they are out and about, can go to receive short-term support.</p> <p>Locations were noted as including the library, town hall, shops, public houses, hotels and cafes. Safe Places could be identified quickly by a round orange sticker next to the entrance. Support offered included a seat, someone to listen to concerns and make a telephone call to a spouse, friend or carer. In the case of theft, assault, or ill-health, emergency services could be notified.</p> <p>f) Your Care, Our support. We need your help!</p> <p>Cllr Berry announced that better information was available on health and social care through a new website accessible through: www.yourcareyoursupportwiltshire.org.uk</p> <p>The website contained information about health conditions and health services. It was noted as also providing a service directory containing details on support, local clubs, societies, and organisations in the community.</p> <p>Local clubs and organisations were asked to contact Healthwatch Wiltshire for inclusion in the service directory on 01225 434218 or email contact@healthwatchwiltshire.co.uk</p>
8	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>This agenda item was taken after the Youth Consultation Results item.</p> <p>Miranda Gilmour introduced the recommendations for Youth Grant Funding.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Music Maniacs £250 to provide two one-day music workshops, to be match funded £250 by Green Square Housing Association. 2. To acknowledge the allocation of £300 for Local Youth Network Management Group hoodies when attending promotional events.

9	<p><u>Youth Consultation Results</u></p> <p>The following members of the Local Youth Network Management Group were in attendance to introduce the results of the Youth Consultation: Aston Atkinson (Chair), Simone Snashell (Safeguarding Champion), Finn Wood (Rural Representative), Shaina Snashell (Promotion Champion), Jade Saunders (Secretary), and Denise Little (Voluntary Community Sector Support).</p> <p>The consultation had run between February 2015 and March 2015. There had been a total of 841 respondents to the consultation, which amounted to 54.86% of Malmesbury Community Area's youth population.</p> <p>Key findings from the consultation highlighted areas that youth in the Malmesbury Community Area wished to have access to. In particular it was noted that more fitness based activities were wanted, along with spaces to hang out, and a range of safe activities. It was explained that a café environment was preferred, along with low levels of support.</p> <p>Findings also indicated that more public transport was wanted during evenings and school holidays. More activities were also wanted on weekends and during school holidays.</p> <p>Work needed to be done to ensure that these activities were both low cost and effective. Volunteer drivers and locally sourced minibuses would provide cheaper access to the Activity Zone Leisure Centre and local shops.</p> <p>The LYN had also been developing workshops to provide young people with one-to-one support if they required it. The Community Youth Officer (CYO) and LYN were ensuring that the help would be of a high quality and accessible to all. Those who need or knew someone who needed support were urged to contact the CYO, Ollie Phipps.</p> <p>Thanks were expressed from the LYN Management Group members to Malmesbury School.</p> <p>The results of the consultation were noted as helping inform future funding for youth in the community area. The research would inform the LYN and the Area Board about the types of projects that young people want in the area.</p> <p>It was asked whether the results had come as a surprise to the LYN. They were explained as mostly expected, such as young people wanting a place to hang out. Providing a place for young people to do this was being looked into.</p>
10	<p><u>Partner Updates</u></p> <p>a) Police</p> <p>Acting Inspector for Malmesbury Ben Huggins was in attendance. An update was provided in the agenda pack.</p>

It was explained that the previous Sergeant, Martin Alvis, had been posted to Melksham custody. Sergeant Donna West had been recruited for the vacant post in Malmesbury. She had been in her new post for four weeks.

Sgt Donna West was explained as being an experienced Sergeant and would be in attendance at the next Area Board meeting.

PC Steve Harvey was noted as having retired. PC Marie Poole had taken over his role.

b) Wiltshire Fire and Rescue Service

An update was circulated at the meeting and is attached to these minutes.

A recent administration change had reduced the number of station managers from nine to six.

A typo at the bottom of page two in the circulated update was noted. There were two stations on call, not three.

Funding was available for the Fire and Rescue Service to provide private landlords with free smoke and carbon monoxide alarms. These were of a limited number and would be given on a first come, first served basis.

The Fire and Rescue Service had performed a lot of logistics to help facilitate the recent Magna Carta 800 celebrations in Salisbury.

In response to a question it was explained that the Lyneham training area for Forces was not large enough to fit the needs of a Safety Centre site.

It was asked if Bed and Breakfast owners also needed to adhere to the legislation for private landlords. It was explained that once there are four bedrooms legislation needed to start being met.

c) Malmesbury and the Villages Community Area Partnership

An update was included in the agenda pack.

d) Wiltshire Clinical Commissioning Group (CCG)

Local GP John Pettit and James Slater, CCG, were in attendance to deliver a presentation.

In response to a national and local consultation it had been identified that gaps between services were the main problem in healthcare of older people. Integration to create seamless healthcare was explained as being the solution to this.

Malmesbury and Sherston GP Practices had joined together to work as a "cluster". Meetings were taking place every two months. Initial meetings were trying to find need within the area, and then develop a strategy around this to plug gaps.

The responsibility of District nurses had changed so that they only dealt with local patients, rather than those in other areas.

Weekly team meetings would be increased to thrice weekly meetings to look proactively at more frail and elderly patients. Extra funding from the CCG for GP time would be used to plan ahead and visit elderly patients more often, in order to prevent crises.

Funding had come through which meant that 90% of dementia patients could be diagnosed and treated locally. Previously patients had to be referred to a clinic in Bath. Treatment could now begin in around two weeks. Funding from Alzheimer's Support meant that an earlier diagnosis could be provided, allowing the family to help plan ahead.

New psychology courses were being organised by the Swindon psychology unit, SWIFT, which aimed to help carers cope with any difficulties.

Social isolation was noted as being an issue in rural areas with poor bus service links. As a result alcohol intake was comparatively bad in the area. It was noted that alcohol intake was comparatively high in the Malmesbury community area. Whether they were linked was not proved.

An individual with local knowledge and technical skills was being sought. This person would be a roving helper for social workers and helpers. Their role would be to help direct people to the right areas where they would be best served.

In addition it was noted that the new Falls Assessment Service would be looking at individuals who fall frequently and how to help. In regards to discharge from hospital planning older people would be contacted within 48 hours of discharge to assess their condition. Sepsis was noted as being an issue which needed to be identified and managed.

In response to a question it was explained that there was not enough demand to make funding for x-rays in Malmesbury considered worthwhile. Facilities at Tetbury and Cirencester were both able to be used.

A question was asked on how dementia sufferers were helped to avoid making poor financial decisions or being exploited. It was explained that this was a standard part of the assessment for mental health issues. Safeguarding manoeuvres could be brought in to steer them away from these dangers. It was also mentioned that there was a government drive for

banks to start managing this problem, including a mechanism for calling back out-of-character bank payments.

e) Good Neighbours

Ellen Blacker announced that she was busy promoting the Safe Spaces scheme after locating businesses who signed up.

f) Campus

The property department had commissioned design work which would then be going out to tender.

g) Highways

An update was circulated at the meeting and is attached to these minutes.

h) Joint Strategic Assessment (JSA)

There was no update.

i) Town and Parish Councils

Cllr Sturgis delivered an update on neighbourhood plans and the Community Infrastructure Levy (CIL).

It was recommended that areas continued work on their Neighbourhood Plans despite changes within planning, as they are important pieces of work. Once neighbourhood plans were adopted a higher rate of CIL could be given. Neighbourhood plans would include areas where CIL should be spent.

CIL was explained as being raised at two different rates dependent on the area. Wiltshire Council was allowed to keep 5% of the levy for the administration of it. Parishes with a neighbourhood plan receive a CIL rate of 25%, whereas those without receive a 15% rate.

It was noted that CIL does not apply to a self-build.

Sherston Parish Council –

It was announced that the Parish Council were happy to see that high speed broadband work had begun. Disappointment was expressed at the lack of a consultation process.

It was explained that relevant information about broadband was on the Wiltshire Council website. Contract issues prevent a lot of information from being published. This was in order to prevent British Telecom from having an unfair advantage over other providers.

	<p>Little Somerford Parish Council – It was asked at what stage Wiltshire Council will notify which villages were in phase two of the high speed broadband rollout.</p> <p>Funding had been secured for phase two and postcodes were being worked through. This included an extra 5000 addresses. Those who will be receiving the service will be informed, and those who won't will be notified of what their options are at the beginning of phase two.</p> <p>Matthew Lloyd was given as a contact at BT for information on the concept of delivery.</p>
11	<p><u>Community Area Transport Group</u></p> <p>Cllr Sturgis introduced the recommendations.</p> <p>Parish councils were reminded that they were responsible for contributing 25% towards CATG actions.</p> <p>Resolved</p> <p>To note and approve the actions and recommendations of the 23 June 2015 Malmesbury CATG meeting</p>
12	<p><u>Community Issues Update</u></p> <p>Miranda Gilmour, Community Area Manager, introduced the report which recommended issues for closure and referral.</p> <p>Resolved</p> <p>To close the following issues:</p> <ul style="list-style-type: none"> • Issue 4021 – Request for pavement on A429 from Murcott Lane into Crudwell • Issues 3892, 3705, 3681, 3679, 3678, 3584, 3572 and 3571 – Road Safety concerns in environs of Oaksey/Culkerton crossroads • Issue 3878 – Road safety on High Road Ashton Keynes • Issue 3754 – Perceived speeding Ashton Road Minety <p>To refer the following issues to the Community Area Transport Group:</p> <ul style="list-style-type: none"> • Issue 4042 – HGVs demolishing Sherston at Jubilee Triangle, Sherston • Issue 4022 – Needs to improve No Entry signs at junction of West Street and Katifer Lane/Glovers Court when coming from The Horsefair

13	<p><u>Area Board Funding</u></p> <p>The Community Area Manager outlined the funding report.</p> <p>Resolved</p> <p>1. To award Bradstone Playing Field £960 capital funding towards the provision of a replacement oil tank</p>
14	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>Decision</p> <p>The area board agreed to</p> <p>1. Appoint councillor representatives to outside bodies as set out in appendix A to the report presented;</p> <p>2. Reconstitute and appoint to working groups as set out in appendix B to the report presented with the following amendments:</p> <p>a. To remove the following from the membership of the Cowbridge Footpath/Cycle Route Task Group: Caroline Pym, Heather Newton-Lewis, and James Stranger.</p> <p>3. Note the terms of reference for the working groups as set out in appendices Ci, Cii, Ciii and Civ to the report.</p>
15	<p><u>Evaluation and Close</u></p> <p>It was announced by the Chairman that it was Miranda Gilmour's last Area Board meeting. Thanks were expressed from the Area Board for her hard work and help.</p> <p>Ollie Phipps was noted as taking over as Community Engagement Manager from 31 July 2015.</p> <p>The next meeting would take place on:</p> <p>Wednesday, 9 September 2015, 7.00 pm at Malmesbury School, Corn Gastons, Malmesbury SN16 0DF</p>

CHAIRMAN'S STATEMENT [Area Board 9/9/15]

MALMESBURY EXTRA CARE SCHEME UPDATE

- Planning approval was given for a new extra care housing scheme on the site of the former Burnham House care home site on 24th July 2015.
- The development will deliver 49 new homes for older people with 17 apartments for open market sale and 32 apartments for affordable rent. The development will also include extensive communal facilities, such as a restaurant and health and well-being services, as well as 24/7 on site care and support.
- This scheme will not only benefit residents but will be a tremendous resource for older people across Malmesbury.
- We anticipate a start on site later this autumn when the existing building will be demolished and the building should be completed early in 2017.
- It will be built by Bouygues UK [formerly Leadbitter] and will be operated by Abbeyfield Housing.
- This scheme has lots of local support and was developed in conjunction with a local Working Group.

Background [for information only]

- This scheme has been a long time in development and contracts were finally signed in July 2015 at the same time as planning permission was issued.
- The developer is in the process of discharging planning conditions and hopes to be on site soon. When Bouygues are in a position to confirm the start of the demolition process, we will work with them to set up a media event to involve Members and some of the Working Group.
- Abbeyfield will be setting up a system for people to register an interest in living in scheme, in particular the open market units. In due course, people should register an interest for the affordable apartments on Homes4Wiltshire.

**New Housing Team
September 2015**



Update for Area Boards - September 2015

Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people especially. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in acute hospital settings.

Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and care at home. Please get it touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people. More information here: <http://www.healthwatchwiltshire.co.uk/better-care-plan>

The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. At the end of September the CQC will be carrying out an inspection of Great Western Hospital (GWH) which will include its acute hospital services as well as adult community health services. These include podiatry, diabetes, dietetics, orthotics, as well as community hospitals. HWW is calling on local people to share their experiences of services. We will be publicising and supporting a CQC 'listening event' as well as providing other opportunities to share your experiences.

Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk/home/>. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

HWW is recruiting new board members

HWW has an exciting opportunity for new members to join our Board of Directors and welcome interest from all sections of the community. This is a great opportunity to join an organisation which is really making a difference to health and social care in Wiltshire.

Chris Graves, Chair of HWW said 'Healthwatch Wiltshire is committed to making every voice count. We need passionate individuals to join us in the challenge of making a health and social care system that meets our needs, and help to ensure we are at the heart of local health and social care provision'. For more information about the post and specific responsibilities of Board Members please download a recruitment pack from http://www.healthwatchwiltshire.co.uk/sites/default/files/board_member_recruitment_pack_2015.pdf

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Report to	Malmesbury Area Board
Date of Meeting	9th September 2015
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to 2 funding application (s):

- 1. Dauntsey Vale Link Scheme - £250. (ref: 1441)**
- 2. Dauntsey Croquet Club - £500. (ref: 1447)**

1. Background

1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Leader of the Council. Under the Scheme of Delegation area boards must adhere to [the area board funding criteria and guidance 2015/16](#).

1.2. Key aspects of the 2015/16 criteria differ little from 2014/15 and include:

- Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
- Amounts of £1,001 - £5,000 will be required to find matched funding.
- The area board will rarely award more than £5,000.
- Malmesbury Area Board’s Community Area Grants scheme will be for capital projects only.
- The area board will prioritise funding to projects under their JSA 2013 -2015 headings. *Health & Wellbeing* and *Leisure* (details of which can be found [here](#)), were identified for 2014/15 as key areas for community and area board priority; however other priorities are likely to be added during 2015/16.
- The decision to support a funding application and to what level will be the decision of the Malmesbury area board, with recommendations from officers.

- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.4. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.5. In addition to CAGs and digital literacy grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.6. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. [The application process and funding criteria can be found here.](#)
- 1.7. Funding will be considered at every area board and these dates including the [deadline for receipt of applications can be found on the Malmesbury area board webpage.](#)

The Malmesbury area board budget for 2015/16 has been updated and incorporates year-end adjustments and the roll forward of some under spends. For 2015/16 the area board has a total budget of **£90,217**, which is allocated and ring-fenced in the following way:

- **£41,743 capital** for area board community area grants and councillor led projects.
 - **£1,500 capital** for area board digital literacy grants.
 - £13,360 capital for area board Community Area Transport (CATG) projects.
 - £33,614 revenue for area board for Local Youth Network projects.
- 1.8. There is currently a balance of £41,318.00 for area board community area grants and councillor led projects. (As of 1st September 2015)
 - 1.9. This is the second funding round; the deadlines for receipt of funding applications during the rest of the year will be:
 - **31 July 2015 for consideration at 9 September 2015 area board**
 - 25 September 2015 for consideration at 4 November 2015 area board
 - 27 November 2015 for consideration at 13 January 2016 area board
 - 22 January 2016 for consideration at 2 March 2016 area board
 - 1.10. Delegated authority to the Community Engagement Manager of £500 was approved in respect of Malmesbury area board's Community Area Grants budget on 10 November 2010.

Background documents used in the preparation of this report	Area Board Community Area Grant Scheme and Digital Literacy Grants – information and funding criteria 2014/15
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy [2015/16 area board funding criteria](#) and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. That funding is directed towards community priorities, most especially those identified in the Joint Strategic Assessment (JSA) for the community Area.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If the area board approve the funding application, the capital balance for area board community area grants and councillor led projects will be £40,568.00

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8 of the funding report.

8. Applications for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	Dauntsey Vale Link Scheme	New Computer	£250.00

8.1.1. Officers recommend that **Dauntsey Vale Link Scheme** is awarded £250.00 capital funding towards a new computer to upgrade their systems and coordinator their resources better as their services are ever increasing.

8.1.2. This application meets the grant criteria 2015/16.

Appendices	None
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Ref	Applicant	Project proposal	Funding requested
8.2.	Dauntsey Croquet Club	New Equipment	£500.00

8.2.1. Officers recommend that **Dauntsey Croquet Club** is awarded £500.00 capital funding towards a new computer to upgrade their systems and coordinator their resources better as their services are ever increasing.

8.2.2. This application meets the grant criteria 2015/16.

Appendices	None
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Ollie Phipps Community Engagement Manager Tel: 01249 709404 EXT 29404 Email: ollie.phipps@wiltshire.gov.uk
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Report to	Malmesbury
Date of Meeting	09/09/2015
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Malmesbury Area Board.

Application	Grant Amount	
Applicant: Dauntsey Vale Link Scheme Project Title: Dauntsey Vale Link Scheme New Computer	£250.00	
Applicant: Dauntsey Croquet Club Project Title: Dauntsey Croquet Club - Garden Croquet Set	£500.00	
Total grant amount requested at this meeting	£750	
Total amount allocated so far	£33079.869999999995	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

<p>Applicant: Dauntsey Vale Link Scheme Project Title: Dauntsey Vale Link Scheme New Computer</p>	<p>Amount Requested from Area Board: £250.00</p>	
<p>This application meets grant criteria 2014/15.</p> <p>Project Summary:We need to replace our creaking paper system of maintaining a register of volunteers and clients and recording tasking with a computer system which will allow us to more efficiently use our new team of co-ordinators who need to pass records between them when they change over and who need to report to the treasurer as well as the reports we need to send to Community First. Year on year the tasks from clients has risen. The new co-ordinator system and a computer will give extra capacity and greatly benefit clients by producing a more responsive accurate efficient and effective operation.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Villagers from Brinkworth Dauntsey Christian Malford and Foxham who are in need of help because of poor access to public transport and who cannot attend social recreational and professional events and venues and who consequently suffer from social isolation. Villagers who are assisted by Dauntsey Vale Link Scheme volunteers driving them to venues and or befriending them gain from increased social contact increased activity levels access to cultural and art events and access to caring professions.</p>		
<p>Applicant: Dauntsey Croquet Club Project Title: Dauntsey Croquet Club - Garden Croquet Set</p>	<p>Amount Requested from Area Board: £500.00</p>	
<p>This application meets grant criteria 2014/15.</p> <p>Project Summary:Dauntsey Croquet Club was formed In July of this year and already has over 20 enthusiastic members. It has joined the National Croquet Association and shares the same facilities as the Dauntsey based Peterborough Arms Cricket Club. Via internal funding and donations it has already funded 2 Croquet Sets but in order to play competitively and keep all members engaged it requires a third set</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The Croquet Club was formed in July this year by a group of enthusiastic local members of the village community some of which were already members of the Peterborough Arms</p>		

Cricket Club which is already based in the village at St Johns Farm. The Croquet Club has joined the Cricket Club at St Johns and has already attracted over 20 enthusiastic members. The cricket club has become an essential part of village life in Dauntsey and the Croquet Club will further enhance this by attracting more villagers from a diverse background to participate in a new sporting activity further improving the integration of the village community. In addition all home matches including social matches are well advertised and non playing villagers are encouraged to visit the ground and relax for a while. Any award that is granted will help to purchase the additional Croquet Set that is required to ensure all members can participate in matches therefore underwriting the membership and future of the Club. Following recent expansion of the village the need to maintain recreational facilities remains a high priority and the continued existence of both the croquet and cricket clubs is very desirable and as both are now strongly linked they go hand in hand . The Dauntsey Parish Plan has identified the need to improve the Recreation Ground in the village. The Croquet and Cricket Clubs are seen as an extension of these facilities providing a more structured and educational opportunity for the youth of the area

Grant Applications for Malmesbury on 09/09/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1441	Community Area Grant	Dauntsey Vale Link Scheme New Computer	Dauntsey Vale Link Scheme	£250.00
1447	Community Area Grant	Dauntsey Croquet Club - Garden Croquet Set	Dauntsey Croquet Club	£500.00

ID	Grant Type	Project Title	Applicant	Amount Required
1441	Community Area Grant	Dauntsey Vale Link Scheme New Computer	Dauntsey Vale Link Scheme	£250.00

Submitted: 14/08/2015 11:04:19

ID: 1441

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Dauntsey Vale Link Scheme New Computer

6. Project summary:

We need to replace our creaking paper system of maintaining a register of volunteers and clients and recording tasking with a computer system which will allow us to more efficiently use our new team of co-ordinators who need to pass records between them when they change over and who need to report to the treasurer as well as the reports we need to send to Community First. Year on year the tasks from clients has risen. The new co-ordinator system and a computer will give extra capacity and greatly benefit clients by producing a more responsive accurate efficient and effective operation.

7. Which Area Board are you applying to?

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Toshiba Computer software mouse and McAfee security	499.94	Our reserves	yes	249.94
Total	£499.94			£249.94

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Villagers from Brinkworth Dauntsey Christian Malford and Foxham who are in need of help because of poor access to public transport and who cannot attend social recreational and professional events and venues and who consequently suffer from social isolation. Villagers who are assisted by Dauntsey Vale Link Scheme volunteers driving them to venues and or befriending them gain from increased social contact increased activity levels access to cultural and art events and access to caring professions.

14. How will you monitor this?

Dauntsey Vale Link Scheme has a management meeting every 3 months where financial and operational matters are standing items on the agenda. In addition we report annually to Community First and our Chairman is a member of the Chair Forum for Link Schemes.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Ongoing costs for the computer are budgeted within our operating budget.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section)

above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1447	Community Area Grant	Dauntsey Croquet Club - Garden Croquet Set	Dauntsey Croquet Club	£500.00
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Submitted: 25/08/2015 20:58:40

ID: 1447

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Dauntsey Croquet Club - Garden Croquet Set

6. Project summary:

Dauntsey Croquet Club was formed In July of this year and already has over 20 enthusiastic members. It has joined the National Croquet Association and shares the same facilities as the Dauntsey based Peterborough Arms Cricket Club. Via internal funding and donations it has

already funded 2 Croquet Sets but in order to play competitively and keep all members engaged it requires a third set

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Malmesbury

8. What is the Post Code of where the project is taking place?

SN15

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost £500.00

Total required from Area Board £500.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Garden Croquet Set	500.00			
Total	£500			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?
No

12. If so, which Area Boards?
Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?
The Croquet Club was formed in July this year by a group of enthusiastic local members of the village community some of which were already members of the Peterborough Arms Cricket Club which is already based in the village at St Johns Farm. The Croquet Club has joined the Cricket Club at St Johns and has already attracted over 20 enthusiastic members. The cricket club has become an essential part of village life in Dauntsey and the Croquet Club will further enhance this by attracting more villagers from a diverse background to participate in a new sporting activity further improving the integration of the village community. In addition all home matches including social matches are well advertised and non playing villagers are encouraged to visit the ground and relax for a while. Any award that is granted will help to purchase the additional Croquet Set that is required to ensure all members can participate in matches therefore underwriting the membership and future of the Club. Following recent expansion of the village the need to maintain recreational facilities remains a high priority and the continued existence of both the croquet and cricket clubs is very desirable and as both are now strongly linked they go hand in hand . The Dauntsey Parish Plan has identified the need to improve the Recreation Ground in the village. The Croquet and Cricket Clubs are seen as an extension of these facilities providing a more structured and educational opportunity for the youth of the area

14. How will you monitor this?
The Club will actively advertise its existence and contribution to village life by arranging regular social events at which all villages from all walks of life will be encouraged to attend. We will monitor our success in this respect by measuring attendance at these events

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
The third Croquet Set will help to underpin membership numbers and therefore ensure a key source of income is generated into the future

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

